

ATTENDEE QUICK START GUIDE



Three days of exciting and
interactive online CE



5 STEPS TO GET STARTED

Login to the
platform →

Build and edit
your profile →

View sessions
and bookmark them →

Browse our
sponsors →

Start connecting
and networking →



STEP 1: LOGIN

1. Your **Vet Show @ Home** conference account has already been created and pre-populated with the information you provided at registration. You should've received an email* with a button directing you to a login page. The email is sent from Vet Show @ Home: hello@swapcard.com
2. After you enter your email you will be prompted to create a **password****.
3. Once you login you will be brought to the conference **Home Page**.

VET
SHOW
@ home



Browser window showing the login page:

- Page Title: Login
- Form Prompt: Type the email address you provided during event registration.
- Input Field: Email address* (Placeholder: Insert your email address)
- Submit Button: Green arrow icon
- Alternative Option: [Or scan my badge](#)
- Swapcard Card: swapcard logo and loading indicator (three dots)

* If you did not receive an email, please check your spam/junk.

** Please be sure to retain this password for the remainder of the conference.

REGISTERED FOR VET SHOW @ HOME?

If you registered for the event but did not receive an email with login instructions to access the event, please follow the steps below:

1. Go to login.swapcard.com, enter the email address you registered with and click on the arrow to continue
2. Then, click SEND ME A MAGIC LINK located under *Forgot your password?*
3. Look in your email box for an email from hello@swapcard.com – The Magic Sign-In Link
4. Click the link in that email to create a password and enter the event.



STEP 2: EDIT YOUR PROFILE

1. On the **Home Page**, locate a box on the left side of your screen with your name, title, company, and headshot (*if applicable*).
2. Click **EDIT** on the top right corner of that box.
3. You will be taken to your profile view where you can edit all of your contact details, add social media details, and much more.

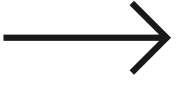




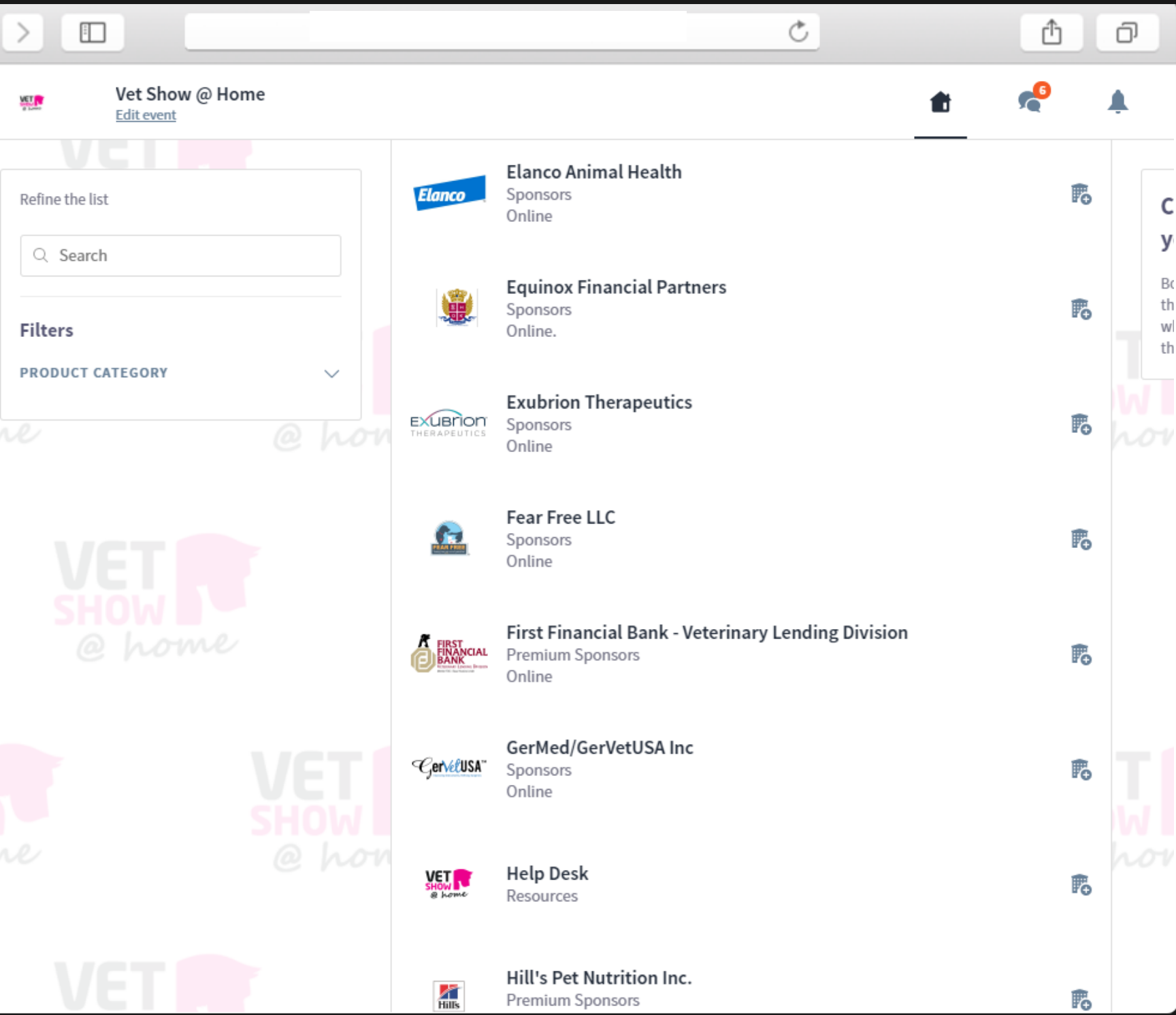
STEP 3: VIEW SESSIONS

The screenshot shows the 'Vet Show @ Home' agenda page. The top navigation bar includes 'Home', 'My Event', 'Sponsors', 'Agenda', 'Clinical Theater 1', 'Clinical Theater 2', 'Business Theater', 'Vet Tech Theater', 'Speakers', 'Attendees', and 'Job Board'. Below the navigation, there are tabs for 'THURSDAY 29' and 'FRIDAY 30'. A left sidebar contains a search box and filter options for 'FORMAT' and 'STREAM'. The main content area displays a list of sessions for Thursday, June 29th, including 'Yoga For Beginners', 'Veterinary Medicine in the COVID-19 Era', 'Help! Help! I Can't Pee - Feline Lower Urinary Tract Disease', 'Making Nutritional Recommendations to Pet Owners', 'Declassified: The Secrets to Building Unstoppable Self-Confidence', and 'Nutritional Modulation of the Gastrointestinal Biome - What's the Evidence?'. A callout box on the right says 'Click to register and add it to your schedule'.

1. From the **Home Page** buttons or **Top Menu**, navigate to any of the theaters—from Monday, June 21 to Wednesday, June 23.
2. This will take you to a list of sessions and you can use the **Search/Filter** fields on the left
3. Find any session then **click on it** to view more details and add them to your personal schedule.



STEP 4: BROWSE SPONSORS



1

From the Home Page, browse our wonderful variety of sponsors via the **Sponsors** button in the center of the home page, or the **Top Menu** navigation.


2

Once you are in the sponsors listings you can scroll to browse them or use the **Search/Filter** field on the left.

3

Click on the **sponsor's listing** to view more details, products & services, chat with a representative, and even schedule 1-1 meetings.

STEP 5: START CONNECTING

1. From the **Home Page** buttons or **Top Menu**, navigate to **Attendees**—only displayed on June 20-23.
2. Once you are on the Attendee list, you can scroll through, search, or use filters to find your peers.
3. To view someone's profile and/or connect with them, click the  icon next to their profile.
4. Once they accept your connection request, you will be able to chat and/or have a video meeting.



THIS IS JUST THE BEGINNING

There are tons more interactive features available in the platform. We can't wait to see you (virtually) at

**VET
SHOW** 
@ home

